



# Individual Health Care Plan

Following guidance available in the  
Supporting Pupils with Medical Issues Policy

October 2020

## Building Learning Power

Our core vision is that all members of the school learning community, share understand and live by our core aim of growing learners. Together we work in an effective partnership to build a successful future for all.

**Hornbill School Individual Health Care Plan (IHC)**

<b>Name</b>	
<b>Date of Birth</b>	
<b>Class</b>	
<b>Medical Condition</b>	
<b>Date of this Plan</b>	
<b>Review Date</b>	
<b>Medical Centre &amp; Phone Number</b>	<b>PCMF Telephone 3226 / 3224893</b>
<b>Health Professional &amp; Phone Number</b>	

## Hornbill School Individual Health Care Plan (IHC)

<b>Emergency Family Contact - 1</b>	
Name	
Relationship	
Tel No (Home)	
Work	
Mobile	

<b>Emergency Family Contact - 2</b>	
Name	
Relationship	
Tel No (Home)	
Work	
Mobile	

<b>Emergency Family Contact - 3</b>	<b>(To be used when parent is away from usual place of work)</b>
Name	
Relationship	
Tel No (Home)	
Work	
Mobile	

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<b>Medication</b>	
I would like to come into school to administer the medication (for regular dose medication)	
I request that the school administer medication for my child	
Name/Type of Medication	
<b>Full directions for use</b>	
For how long will your child take this medication	

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Child's Needs in School	(Duplicate this section if the child has more than one medical condition)
Daily care requirements (e.g. before lunch/sport)	
What constitutes an emergency for the pupil?	
Has this happened in the past? Please describe what happened before, during and after.	
Who is responsible in an emergency?	
What action should be taken?	
Mild to moderate reaction  Signs and Symptoms	

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Severe reaction	
Signs and Symptoms	

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### **PARENTAL RESPONSIBILITY-general list**

- Parents will inform the school of any changes in the child's condition, required medication or dosage, in writing.
- Parents will provide the correct medication clearly labeled with the child's details, preferably in the original 'dispensed' container.
- Parents will check medication regularly to ensure it is not past its Expiry Date and is usable.
- Parents will regularly remind the child support the management of their condition, for example in the case of an allergy, to avoid any known allergen and any foods that may contain it.
- Provide a suitable packed lunch and snack, or give written consent.
- Consideration should be given to the pupil's transportation to and from school, with regard to their medical needs. Parents will inform QOGLR if bus transport is used.

### **School Responsibility**

- Ensure all staff in direct contact with the child are aware of medical plan
- Identify the child and their condition on the MEDICAL list of children
- Ensure all relevant staff competent to administer the correct treatment
- Ensure the correct treatment is held in optimal conditions and taken with the child on external trips

I understand that I must deliver any medicine personally to an agreed member of staff, name....., and accept that this is a service which the school is not obliged to undertake. The school agrees to administer the medicine as detailed above

We, the undersigned, agree to this plan

Headteacher.....Date.....

Parent.....Relationship.....Date.....



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Health Professional.....Date.....

